

**American Legion Auxiliary Winter Park Memorial Unit 112  
General Meeting Minutes**

**October 14, 2014**

The October general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:05pm by President, Marge Berrios. Because of the inclement weather, our attendance was low so it was agreed that we should dispense with our formal opening.

Members in attendance included:

Marge Berrios

Debi Shannon (via conference call)

Nell Colbert

Gerry Dress (guest)

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Nell Colbert noted that the minutes from the last meeting were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Debi Shannon moved (seconded by Marge Berrios) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report showing that we began the month with \$1651.33, received income of \$70.07 and had expenses of \$55.75, leaving us with a closing balance of \$1664.65 as of the end of the month. Nell reported that we received \$140 additional income from 2015 dues and paid out \$72 for 2015 dues since the first of the month. Nell reported that the Treasurer's Report was emailed to all members with email addresses and was posted on the YahooGroups site. Debi Shannon moved (seconded by Marge Berrios) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including: the Department Call to Fall Conference packet, Honor our Female Vets flyer, a certificate of appreciation presented to us by the American Legion Department of Florida for providing the holiday food baskets for Veterans in need during the 2013 holiday season and a solicitation from Wells Fargo bank.. Nell also shared the most recent issue of the Department Communiqué has was mailed to us.

**POST EXECUTIVE BOARD REPORT:**

Nell Colbert reported that the Post would like to have us help again with the Arts and Crafts Yard Sale by selling some holiday ornaments that Jerry has on hand. It was agreed that we would take our usual booth to help Gerry sell the ornaments. Gerry agreed that we would split the monies collected from the ornament sale. Gerry would also like to have our help with decorating for the Halloween party on Saturday, 11/1. The decorating will be done on Saturday morning for the party that begins at 4pm. Both Debi and Marge will be out of town but Nell will be available to help.

There was a brief discussion about whether or not we want to have another gift card drawing as part of the Yard Sale. Debi Shannon moved (seconded by Marge Berrios) that we purchase a \$25 Outback gift card, the proceeds to go towards our holiday gift baskets for Veterans in need. Motion carried.

**COMMITTEE REPORTS:**

Marge, Debi and Nell did a brief review of where the unit stands with our projects for the year.

**LEADERSHIP SEGMENT:**

Our Leadership Chair was not in attendance so there was no leadership segment this month.

**OLD BUSINESS:**

- Calendar Review – Nell presented the Unit calendar based on last month’s planning conference and the information she received from the Post on their calendar that is only planned through November. We discussed targeting December 15<sup>th</sup> for the Bingo party at the VA. Nell will contact Ted Costello to make the arrangements. Marge asked that all Year End preliminary reports be brought to the March meeting on 3/10 so that we can review the data and make changes as needed. Nell reported that the Post has cancelled their Burgers and More events due to lack of participation from Post members and the community.
- Poppy Booth – Nell indicated that she spoke with Aunita who requested that she deliver a letter to the new WalMart Food Market on SR 436 requesting a booth for 11/8. Aunita mentioned that the store needed a copy of our 501c19 letter and a copy of our Solicitors Permit. Nell reported that she delivered the letter but has not received confirmation that the booth was approved.

**NEW BUSINESS:**

- Budget – Nell presented the proposed budget explaining that the \$800 listed as miscellaneous donations is the remainder of the grant we received from the Rotary Club. Nell also noted that due to the Rotary donation and the proceeds from our Poppy booths, we have funds available to increase the number of holiday baskets for needy Veterans to three. Nell also explained that our expenses related to the holiday baskets and the school supply drive are based on our not receiving any further donations from the Publix, WalMart or Target. It was noted that our amount budget for Girls State is high due to the decrease in the Department cost. Nell will revise that budget line. Debi Shannon moved (seconded by Marge Berrios) that the proposed budget be adopted as amended.
- Project Suds – Nell presented the Project Suds idea to the group, noting that she is working on the application for the 2015 Rotary grant and this project can be funded by the grant. The only concern expressed was staffing due to our low number of actively participating members. Nell will contact Ted to find out how to locate homeless Veterans who might want to take advantage of this project to determine how feasible this project is for the Goldenrod area.

After everyone made their contributions to the AEF piggy bank, Marge Berrios adjourned the meeting at 8:15pm.

Respectfully submitted



Nell Colbert  
Secretary-Treasurer

Minutes approved \_\_\_\_\_

Nell Colbert, Secretary \_\_\_\_\_

Marge Berrios, President \_\_\_\_\_